



THE AMERICAN LEGION LAW CADET TRAINING PROGRAM GUIDELINES

PO BOX 396, MONTPELIER, VT 05601-0396

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Web Site: VTLEGION.ORG

JUNE 22 THROUGH JUNE 27, 2025

This program is limited to twenty-six (26) applicants/cadets. Positions are filled on a first-come, first-served basis based on totally completed applications and the receipt of funds. Ensure the application is complete and accurate with the required information and signatures before being endorsed by your local American Legion Post.

PURPOSE

The Law Cadet Training Program's purpose is to help young people gain knowledge regarding the training and responsibilities of Law Enforcement Officers. Hopefully, they will better understand and have greater respect and appreciation for law enforcement officials at all levels.

INSTRUCTION AND TRAINING

Qualified instructors will be used in all areas of training. The instructors are from Federal, State, and Local Law Enforcement Agencies, as well as State Elected Officials. Every Cadet will receive training in firearms safety, firearms simulator, the history of law enforcement, emergency first aid, and safety, and the responsibilities of a citizen at the college level. The American Legion handles all the selection and paperwork for student cadets. The Vermont Police Academy supplies the training facilities.

2025 PROGRAM DURATION

CHECK-IN: SUNDAY, JUNE 22, 2025 @ 5 PM at the Vermont Police Academy, Pittsford, VT. PIZZA WILL BE SERVED. (See attached map for directions to the Academy.)

GRADUATION: FRIDAY, JUNE 27, 2025 @ 11:00 AM: Family & Friends of the Cadets are invited to attend a short Graduation exercise in the gymnasium. See Attached "Sample Training Schedule" for what to expect during the week.

TYPE OF YOUNG PERSON DESIRED

The purpose of this program is to expose young people to all facets of the criminal justice system. It is hoped that the Districts and Posts will select persons who have shown some leadership ability. Scholastic standing and/or academic achievements are not criteria for selection. Previous unacceptable conduct may be grounds for denial. Interest in Law Enforcement or a career in policing is not a requirement.

AGE REQUIREMENTS

Applicant must be a minimum of FIFTEEN (15) years of AGE and no older than 19 years old at the start of the LAW CADET PROGRAM Week; currently a FRESHMAN, SOPHOMORE, JUNIOR or SENIOR in HIGH SCHOOL (prior to attending cadet class)

PHYSICAL REQUIREMENTS

The applicant will follow the guidelines of the Americans with Disabilities Act. Applicants must complete an application that includes a medical certificate with the provider's signature to their physical condition.

CLOTHING REQUIREMENTS

Each cadet will bring his/her personal toilet articles (please include deodorant and razors if required): towels for the week, a supply of underwear, gym shoes, gym clothing (three (3) white t-shirts), shower shoes (flip flops), socks, handkerchiefs, pajamas, belt, blue jeans, raincoat, and a light jacket or sweatshirt. You must also bring black dress slacks with a black belt, and a pair of black street shoes and black socks for graduation. The American Legion will supply a polo shirt for the graduation, a pair of utility pants, and two uniform t-shirts for day-to-day wear. No laundry facility is available, so a week's supply of clothing is necessary. All other recreational equipment will be provided. Bedding for the week will be furnished by the Police Academy as well as a water bottle. A detailed list will be sent to the candidate upon acceptance.

VALUABLES

DO NOT BRING VALUABLES WITH YOU. There are no facilities for storing valuables. We cannot be responsible for any lost valuables. This includes rings, watches, cell phones, iPads, iPods, laptop computers, etc.

FOODS & SNACKS

FOODS & SNACKS ARE NOT PERMITTED. Do not bring any food items of any kind with you. This includes candies, gum, cookies, etc.

PERSONAL APPEARANCE- GROOMING CODE

The Vermont American Legion sponsors several Americanism Programs for the Youth of Vermont. These programs are: Green Mountain Boys State and Girls State, American Legion Baseball, American Legion High School Oratorical Contests, and The Law Cadet Academy, co-sponsored by the Vermont Criminal Justice Council. The principal reason for sponsoring these youth programs is to help the home, school, and church to teach the youth of today to become better citizens for tomorrow.

Since the American Legion Department of Vermont and the Vermont Criminal Justice Council sponsor the program, and all participation is strictly voluntary, we insist upon certain dress attire and hair grooming regulations. The Grooming Code calls for Boys to have neat haircuts with hair trimmed and tapered and clean-shaven, and for girls, the hair be neat and not so long as to create a safety hazard.

APPLICATION

For more information or an application, please contact your nearest American Legion Post, Career and Technical Education Center, or High School Guidance Office. (An application is attached for your convenience.) **THE APPLICATION DEADLINE is April 15, 2025.**

THE AMERICAN LEGION LAW CADET PROGRAM APPLICATION
JUNE 22 THROUGH JUNE 27, 2025

Application must be submitted to your Local American Legion

APPLICATION: (To be completed personally by applicant – please type or print legibly in ink)

Last Name: _____ **First Name:** _____ **Middle Initial:** _____

_____ (/ /) _____
Age **Date of Birth (Month/Day/Year)** **Gender**

Address (Street, City, State & Zip)

Applicant - EMAIL ADDRESS: _____

Father's/Guardian's Name & Address

Mother's/Guardians Name & Address

Your School's Name & Address

Activities (School, Sports, Church, Clubs, Civic, etc. List below): _____

CLOTHING: T-Shirt SIZE (circle one): SMALL MEDIUM LARGE X-LARGE

REQUIRED PANT-SIZE WAIST: _____ **PANTS INSEAM:** _____ /

Your HEIGHT: _____ **Your approximate WEIGHT:** _____ LBS.

EMERGENCY CONTACT INFORMATION:

Person to Contact in case of emergency/Name: _____

& Phone Numbers: cell _____ evening # _____

All completed applications must be submitted to the American Legion Department of Vermont, NO LATER THAN MONDAY, APRIL 15, 2025.

I do believe in The American Legion's principles of Law & Order.

DATE **SIGNATURE OF APPLICANT**

AMERICAN LEGION APPLICATION**MEDICAL CERTIFICATE:**

(The following must be completed by a parent/guardian and applicant, and submitted with your application.)

Last Name

First Name

Middle Initial

Address (Street, City, State & Zip)

Emergency Contact's Name & Phone Number (person to be notified in case of an emergency.)

1. DISEASES you have had. Please place an "X" beside all that apply.

<input type="checkbox"/> MEASLES	<input type="checkbox"/> MUMPS	<input type="checkbox"/> LUNG TROUBLE
<input type="checkbox"/> EAR / SINUS TROUBLE	<input type="checkbox"/> TYPHOID FEVER	<input type="checkbox"/> HEART TROUBLE
<input type="checkbox"/> PNEUMONIA	<input type="checkbox"/> CONVULSIONS	<input type="checkbox"/> SCARLET FEVER
<input type="checkbox"/> ASTHMA	<input type="checkbox"/> DIPHTHERIA	<input type="checkbox"/> APPENDICITIS
<input type="checkbox"/> SMALLPOX	<input type="checkbox"/> POLIO	<input type="checkbox"/> DIABETES
<input type="checkbox"/> CHICKENPOX	<input type="checkbox"/> INDIGESTION	<input type="checkbox"/> ALLERGIES

Do you currently have?
☐ ALLERGIES - Please List: _____

2. Date of Last Tetanus Shot: _____

3. Have you been vaccinated against Smallpox? (circle response) YES NO

4. List PRESCRIPTION MEDICATION that you are currently using: _____

X _____
DATE **SIGNATURE OF APPLICANT**
Next Page # 5 – MUST BE COMPLETED BY YOUR MEDICAL PROVIDER.
APPLICATION DEADLINE: APRIL 15, 2025

5. MUST BE COMPLETED BY YOUR MEDICAL PROVIDER. CHECK ANY THAT APPLY.

This applicant has:

- ☐ **No health problems.**
- ☐ **A health issue or need that may require consideration while at the American Legion Law Cadet Training Program** (Examples - Asthma, Diabetes, Seizures, Mental Health) **Explain below.**

- ☐ **ALLERGY:** _____

☐ Cadet requires Benadryl/Diphenhydramine only

☐ Cadet requires Epi-Pen

- ☐ **ASTHMA**

☐ Cadet requires inhaler

☐ The inhaler medication is _____ and should be used as follows: Time: _____ Dose: _____

- ☐ **SINUS condition -** _____

- ☐ **BRONCHITIS**

- ☐ **HAY FEVER**

- ☐ **HEART TROUBLE**

- ☐ **DIABETES**

☐ Cadet requires Insulin (Must have current insulin MD orders attached.)

- ☐ **SEIZURES:**

☐ Cadet requires Diastat or Nasal Midazolam (Must have current MD order attached.)

- ☐ **MENTAL HEATH ISSUES:** (Example: History of Anxiety, Depression, PTSD, Bipolar)

☐ Explain: _____

Condition of the following: _____ Heart _____ Eyes

☐ _____ Lungs _____ Throat

Does the cadet require other medication? _____

Does the cadet require a special diet? _____

Is the applicant in physical condition to undergo a week of strenuous physical and mental activity? _____

DATE

SIGNATURE OF PHYSICIAN

Address of Physician: _____

Phone Number: _____

AMERICAN LEGION APPLICATION ~ ENDORSEMENTS

Every application must be of good moral character and come well recommended.

SCHOOL: (To be completed by High-School Principal.)

I hereby certify that at the time this application is being completed, the student is a member of the _____ (Freshman, Sophomore, Junior or Senior Class) at _____ Career Technical Education / High School, and is at least 15 years of age, I recommend his/her participation in the Law Cadet Program, co-sponsored by The American Legion and The Vermont Criminal Justice Council.

DATE SIGNATURE OF CTE/HIGH SCHOOL PRINCIPAL/DIRECTOR

LAW ENFORCEMENT OFFICIAL: (To be completed by a Law Enforcement Officer.)

I, _____, regularly employed in the field of Law Enforcement, do know and have interviewed the applicant and do hereby recommend him/her as a worthy candidate to participate in the LAW CADET youth program. Thus applicant does/does not have a valid Vermont Driver's License.

DATE SIGNATURE / OFFICIAL TITLE / DEPARTMENT

FOR THE PARENT OR GUARDIAN: It is important that the home phone number of the Cadet be placed on the application form so parents/guardians may be reached in case of emergency. In addition, the Medical Certificate must be filled out and signed by a physician. Cadets will not be excused before the close of the session except in the case of an emergency, such as illness of the Cadet or illness or death in the Cadet's immediate family.

I hereby authorize the American Legion representative or the Vermont Criminal Justice Council Staff to obtain medical treatment for my child, (print name:) _____, while participating in The American Legion Law Cadet Training Program, **June 22– June 27, 2025**. Said treatment may include medication, injection, emergency care, and/or emergency surgical treatment.

DATE SIGNATURE OF PARENT/GUARDIAN

LEGION POST: (To be completed by the Post Commander or Adjutant after the application has been completed by the applicant. Please review the application for completeness). I hereby certify that the above applicant is a resident of our Post Community and our Legion Post recommends that the applicant be accepted as a delegate at the LAW CADET Program. The Post Check for **\$400.00 fee** is enclosed with this application and is made payable to The American Legion Department of Vermont. (Scholarships may be available for POST sponsorship.)

DATE SIGNATURE LEGION POST OFFICER/POSITION

AMERICAN LEGION APPLICATION - WAIVER OF LIABILITY

I, _____, being the parent/legal guardian of

_____ in consideration of his /her /their attendance at The American Legion Law Cadet Training Program to be held at The Vermont Police Academy, do agree that the State of Vermont, The Vermont Criminal Justice Council, The Vermont Police Academy, and The American Legion Department of Vermont, or any of their employees, will not be held responsible for any injury or damage received or caused to themselves, to include, but not limited to the Firearms Simulator, Firing Range, Driving Simulator, and Gym Facilities, by their participation in this program.

The agreement becomes effective on June 22, 2025, and shall remain in effect until the close of business on June 27, 2025.

DATE	SIGNATURE OF PARENT/GUARDIAN
PRINT NAME	
DATE	WITNESS

***MAKE SURE ALL SIGNATURES HAVE BEEN OBTAINED BEFORE DELIVERING to your LOCAL AMERICAN LEGION POST, and then SUBMITTING THE COMPLETED APPLICATION to AMERICAN LEGION DEPT. OF VERMONT PO BOX 396, MONTPELIER, VT 05601-0396**

APPLICANTS may pay their tuition or check with your LOCAL AMERICAN LEGION POST for sponsorship for the Law Cadet Program tuition.

The cost of tuition to attend the American Legion LAW CADET Program for all meals, overnight lodging, supplies, and equipment needs is \$400.00. Applicants or respective Local Post sponsorships, please make a Check for the amount of \$400.00 fee, and make sure the check is enclosed with this application and is made payable to the following:

The American Legion Department of Vermont.

Mail completed Applications to:

**THE AMERICAN LEGION DEPARTMENT OF VERMONT
P O BOX 396
MONTPELIER, VT 05601-0396**

Questions please contact TEL: (802) 223-7131 or E-mail: alvthq@talovt.com

APPLICATION DEADLINE: APRIL 15, 2025

RELEASE OF LIABILITY FORM

In consideration for attending and participating in: **The Vermont American Legion Law Cadet Program**, I freely accept and voluntarily assume ALL RISKS of personal injury or death or property damage to include but not limited to all dangers that are inherent in this activity that are obvious and necessary. It is understood that these events will not include the use of force but will involve outside and inside sports and/or physical activities to include but not limited to team challenge, hiking, running, jumping, climbing, and lifting which have certain inherent and other dangers and risks.

I hereby release, remise, hold harmless, discharge and covenant not to sue the State of Vermont, Vermont National Guard, the Vermont Criminal Justice Council, the Vermont Police Academy, the American Legion, and in so far as applicable, the United States and the United States Armed Forces, and its agents, volunteers and employees from any and all liability for personal injury or death or property damage which results in any way from negligent actions and/or omissions of employees, volunteers and/or agents of the Vermont National Guard, the State of Vermont, the Vermont American Legion, the Vermont Criminal Justice Council, the Vermont Police Academy or the United States Armed Forces, arising out of the conditions on or about the premises and the facilities used for.

The American Legion Law Cadet Program

Including; but not limited to natural or man-made obstacles and its placement, visibility, or condition or my participation in any activity during these events. If I am signing on behalf of a minor, I hereby certify that I have full authority to act as his/her legal guardian and in that capacity. I understand that in case of injury or illness of a minor, I will be notified and understand that my child may be administered any emergency services as deemed necessary by emergency and hospital medical personnel.

I hereby agree to fully indemnify and hold the American Legion, the American Legion Department of Vermont, the Vermont Police Academy, the Vermont Criminal Justice Council, Vermont National Guard, and the State of Vermont, and to the extent applicable the United States Armed Forces, harmless from any and all damages or losses or actions of any kind brought by any person, including the minor, which arises out of the participation in and attendance in the activities of the Vermont Law Cadet Program.

I understand that news media may be invited to view, photograph, record, or film portions of the event, and may interview attendees. My child's photograph, image, quote, or voice may be published, copyrighted, or otherwise used in a news presentation.

Nothing in this release waives any right that my child or I have under the Federal Torts Claims Act.

I CERTIFY THAT I HAVE READ AND UNDERSTAND THIS DOCUMENT AND FREELY ENTER INTO THIS AGREEMENT.

Participant's Name (printed): _____

Participant's Signature: _____

Parent/Guardian Signature is required if the participant is less than 18:

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name (printed): _____

APPLICANT CONTACT INFORMATION

Applicant's Name: _____

Applicant's phone: _____

Applicant's email: _____

Emergency Contact Information: _____

Telephone Numbers: _____ Cell _____

DIRECTIONS TO THE VERMONT POLICE ACADEMY

Address: 317 ACADEMY ROAD, PITTSFORD, VT 05763 TELEPHONE: (802) 483-6228

FROM THE SOUTH AND EAST - I-89 to Exit 1 (White River Junction) Take Route 4 westbound to Rutland (approximately 45 miles). > Turn North on Route 7 – take Route 7 into Pittsford (approximately 8 miles) – you'll go downhill as you come into the village of Pittsford > In the village you will see Furnace Road and the Vermont Police Academy signs on the right. Take this Right onto Furnace Road, travel approximately 1/4 mile to the stately brick pillars – take the left turn between the pillars, and come up the driveway to the Academy building.

FROM BURLINGTON - Take Route 7 Southbound to Pittsford (approximately 55-60 miles). The town of Pittsford is just south of Brandon. As you come into the Village of Pittsford, you'll go past the Lothrop Elementary School on your right, followed by a sign to the Vermont Police Academy and VT Fire Service Training and a hillside cemetery across from the school on the left.

> Just past the cemetery there is a white house. Take this left turn, travel approximately 1/4 mile to the stately brick pillars – take the left turn between the pillars and come up the driveway to the Academy building.

FROM ALBANY, NY - Take I-87 Northbound to Glens Falls NY, Exit 20. Take this exit and turn left onto us Route 9 north through Lake George to right onto Route 149 each to Fort Ann, NY. Take a left onto US Route 22 & 4 North to Whitehall, NY, and stay on Route 4 into Vermont until you reach the traffic light at the intersection with Route 7 in Rutland, VT; Take a left on Route 7 North, traveling approximately 9 miles into Pittsford – you'll go downhill as you come into the village of Pittsford. In the village, you will see Furnace Road and the Vermont Police Academy signs on the right. Take this Right onto Furnace Road, travel approximately 1/4 mile to the stately brick pillars – take the left turn between the pillars, and come up the driveway to the Academy.

TRANSPORTATION/PARKING: Cadets are to provide their own transportation. For those Cadets wishing to drive their vehicles to the Academy, parking space will be available. However, the vehicle must remain parked until checkout time on Friday.

DO NOT PARK in the INSTRUCTORS' Lot near the stop sign by the gym. ***STUDENTS** – please park in the student parking lot all the way around the rear (west side) of the complex. There is a sign there that states, "Student Entrance". You may also park in the first lot on the left before the flag pole circle.

LAW CADET PROGRAM ~ SAMPLE TRAINING SCHEDULE

The following training schedule is a sample of the training program.

This gives students & their families an idea of what to expect for time and type of training.

<p>SUNDAY 1700 Arrival, Registration, Room Assignment, Pizza 1900 – 2000 Orientation 2200 Lights Out</p> <p>MONDAY 0600 – 0700 Reveille, Physical Training Personal Grooming & Cleaning of Quarters/ Inspection 0700 – 0730 Drill & Ceremony Presentation of Colors 0730 – 0800 Breakfast 0800 – 0900 VJTC Welcome 0900 – 1030 VT Fish & Game Dept. 1045 – 1200 Sheriff's Department 1200 – 1230 Lunch 1300 – 1430 Municipal Police Dept 1430 – 1630 Crime Scenes 1730 – 1800 Dinner 1800 Cadre Time/Physical Fitness 2200 Lights Out</p> <p>TUESDAY 0600 – 0700 Reveille, Physical Training Personal Grooming & Cleaning of Quarters/ Inspection 0700 - 0730 Drill & Ceremony - Presentation of Colors 0730 - 0800 Breakfast 0800 – 0930 State Attorney's Office 0930 – 1100 Fire Services 1100 – 1200 Drill & Ceremony 1200 – 1330 Lunch 1330 – 1430 Team Building 1430 – 1630 Police Response 1730 – 1800 Dinner 1800 – 2000 Professional Standards 2200 Lights Out</p>	<p>WEDNESDAY 0600 – 0700 Reveille, Physical Training Personal Grooming & Cleaning of Quarters/ Inspection 0700 – 0730 Drill & Ceremony Presentation of Colors 0730 – 0800 Breakfast 0800 – 0930 Court Diversion 0930 – 1100 Dept. Motor Vehicles 1100 – 1200 Gangs & Drugs 1200 – 1230 Lunch 1300 – 1430 Public Defender 1430 – 1630 US Marshall's Office 1630 – 1730 Physical Training 1730 – 1800 Dinner 2200 Lights Out</p> <p>THURSDAY 0600 – 0700 Reveille, Physical Training Personal Grooming & Cleaning of Quarters/ Inspection 0700 – 0730 Drill & Ceremony Presentation of Colors 0730 – 0800 Breakfast 0800 – 0930 F.B.I. 0930 – 1100 Dept of Liquor & Lottery 1100 – 1200 Military Career Opportunities 1200 – 1230 Lunch 1300 – 1600 Firearms Simulator Training 1600 – 1730 Team Competition 1800 – 1900 Barbeque 2200 Lights Out</p> <p>FRIDAY 0600 – 0700 Reveille, Physical Training Personal Grooming & Cleaning of Quarters 0700 – 0730 Presentation of Colors 0730 – 0800 Breakfast 0800 – 0900 Team Building 0900 – 1000 Graduation Preparation 1000 – 1030 Class Photo 1030 – 1100 Class "Stand-By" 1100 – 1130 Graduation Ceremony 1130 Light Refreshments / Congratulations!!</p>
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